

**UNIVERSITY OF DELHI**  
**APPLICATION FOR REFUND OF FEES : Session 2018.**

**All India Quota / Delhi University Quota (Tick One)**

- Note:
1. The bill must be pre-receipted and revenue stamps of Rs. 1/- affixed if the amount exceeds Rs. 5000/-.
  2. Strike out which is not applicable.
- .....

Name of the applicant .....

Amount for which refund is claimed .....

University receipt No. & Date .....

Reason for refund .....

Course and College .....

Class roll no .....

Date of admission .....

Last Date of admission .....

Date of starting the classes .....

Date of leaving the institution .....

Date of applying for refund of fees .....

Residence Address: .....

(To be filled by the Finance Branch)  
Account wise details given below:-

Mobile No.	.....		
Email	.....	MG-I A/c	Rs.....
Account holder Name	.....	UDF A/c	Rs.....
Bank Account Number	.....	ARGF A/c	Rs.....
Bank & Branch	.....	Research Scheme A/c	Rs.....
IFSC Code	.....	Total Amount	Rs.....

**Signature of the Applicant**

Dated.....

.....

- Office Note:
1. Certified that nothing is due from Shri/Miss/Mrs.....
  2. The applicant has been a student of this Department Institution/Faculty studying in ..... and passed the ..... examination in .....
  3. Date of Expire of membership of Library is .....
  4. The reason stated in the above column have been verified and found correct and recommended that the refund be made to him/her.

**Head of the Department**  
**(with seal)**

.....

**FOR OFFICE USE ONLY**

Passed for Rs. .... (Rs. In words .....)

**Assistant**

Date:.....

**Section Officer**

(Finance VII)

.....

- Note:
1. Incomplete application shall be rejected without any intimation.
  2. Application of refund of fees will be considered with original fees receipt and letter of upgradation and relieving from college.
  3. A copy of cancelled cheque.